



Department of Residential Life and Health Services

FREQUENTLY ASKED QUESTIONS AND ANSWERS

What shall I bring? Appliances: Television, Camera, Stereo, Radio, Computer, Laptop, Printer, (cables), alarm clock, surge protector, bed linens, pillow(s), blanket (s), mattress pads/covers, cleaning supplies, desk lamp, flashlight, laundry supplies, padlocks, fan, flip flops for the shower, shower curtain (78" long) for the suites, personal identification cards (social security, driver's license, school ID and Real ID), postage stamps and envelopes, school supplies, BIBLE, room decorations, towels and wash clothes, personal toiletries (toilet tissue, etc.), broom, mop, and dustpan these are the essentials to bring with you to campus. Oh! A **POSITIVE ATTITUDE with a DELIGHTFUL SMILE!!!**

Do not bring: open flamed (Bunsen burners, candles, incenses, etc.) or open coiled appliances (space heaters, toasters ovens, George Foreman, hot plates, etc)

What about carpet? Since most of our rooms are not carpeted you may bring a room size carpet (6x 9, 5x7).

What about cable? Your room is equipped with a cable service. However, you will be responsible to supply your own cable cord.

Can I bring a refrigerator/microwave? **Yes**, to the refrigerator you will need to pay the \$65.00 fee to be allowed to have a refrigerator. **NO** to the microwave, it is very convenient to have a small refrigerator (no larger than 3 cubic feet) in your room to keep snacks, drinks and medicine to help keep them cold/fresh. There will be a microwave on each floor in each residence hall. **NO HOTPLATES OR GEORGEFORMAN TYPE GRILLS will be allowed inside of the residence halls!**

What about computers? **Yes, and Yes** again, bring your computer, laptop and ethernet cord and you can surf away, **NO COST! Contact the colleges' IT department for connection. We are Wireless!**

What shall I wear? Males please be sure to bring a dark suit, white button-down shirt and a bow tie or tie. Females dark skirt knee length, white blouse, or a white dress.

Will I need semi-formal or formal attire? Yes, the University will have events that will require that type of attire.

What about pets? Absolutely Not!! Many fellow students are allergic to animals and even the well-kept animals carry parasites such as fleas, ticks, and or mites.

How will I receive mail? Allen University has a campus mailroom open Monday –Friday 9:00am-5:00pm. You will be issued a mailbox number and key the day of registration, in which you must keep for the entire school year and returning the key to the mail room at the end of the spring semester, you should return your key to the mailroom supervisor in the mailroom. Your mailing address will take this form:

For Regular Mail or for **FEDX, UPS, and DHL:** Gail Gail Brown

1530 Harden St

Personal Mailbox Box #

Columbia, S.C. 29204

How do I apply to live on campus? All full-time undergraduate students (freshmen especially) are expected to reside on campus, therefore a housing application will be sent to you in your admission packet. Once you return the completed forms to Residential Life and Health Services with your health form signed by your doctor, and the required **\$150.00** non-refundable room fee to the Business Office, we will begin the housing process. You will receive your residence hall and room assignment when you report for the fall or spring semester registrations.

Can I change my room assignment or request to live with a friend that is from my hometown and accepted to AU? A great deal of time is spent reading housing applications and making careful matches. All room assignments will remain until registration is complete or during the 3rd or 4th week of each semester. You will need to seek assistance from your Residence Coordinator (RC), Resident Assistant (RA) to accomplish this request. Coming to college is a time for students to foster new relationships and learn as much as possible. Living with someone you already know could hinder these new relationships, therefore it is discouraged. However, each situation will be looked at on an individual basis.

May I have my own room? **NO**, Residence hall rooms are double occupancy or in the suites 4-6 occupant rooms only.

Is there storage space in the residence halls? **NO**, there is not any storage for your personal belongings in the residence halls. Your belongings must remain with you at all time. Remember AU is not responsible for your belongings.

School is out; may I stay after the closing date and time? Residence halls open in August for the fall semester and will close for Thanksgiving break. Residence Halls close at the end of the fall semester after the final exams for Christmas break (end of the fall semester, December). Students that will be returning for the spring

semester in January, may leave belongings in their rooms; however, it is recommended that you take your meaningful valuables with you when you leave. Students who are not returning should remove all their belongings the day they leave so that the rooms may be prepared for new students. These students must also check out of their perspective Residence Hall properly with the assistance of the Residence Coordinator. Residence halls will reopen for the spring semester in January. During the spring semester residence halls close for one-week SPRING BREAK. Residence halls close after the conclusion of spring semester final exams and graduation (May). **Students must take all their belongings with them. AU will not be responsible for any items left in the residence hall rooms at the end of the spring semester. All residents must leave the residence halls during the fall break and Thanksgiving break, at the end of the fall semester (Christmas), spring break and the end of the spring semester (May).** Residence halls are used during the summer for summer school and other summer programs. Summer residents are only students in Maymester and summer school or students working with or in special programs, students completing internships or students working with faculty members on research projects.

Summer residents are charged for room and board \$1000.

Does the University have a curfew policy? Yes. The campus is closed, and the Residence Halls' doors are locked at 12:00am Sunday-Thursday and 2:00am Friday and Saturday. Campus Police Officers will secure the grounds always. **If you are leaving the campus for any reason or time, you are required to sign out/in with the Residence Halls' office staff.**

Are the twin beds regular sizes or extra long? All the beds on campus are extra long.

Are there any local churches around? Yes, there are several churches in the area located near the campus.

Are there local banks around? Yes, there are several banks located near the university. It is suggested that while attending AU you open an account with one of these banks.

Are there any hotels or motels near the school? Yes

May I bring a car to campus? Only upper-class students may reside on campus and have a car, parking only in the designated areas. It is recommended that freshmen students residing on campus do not bring cars for the first semester.

What if I need disabled persons accommodations? Accommodations for disabled persons should be communicated to the Admissions Office upon applying to the university.

Are there health services on campus? Yes, we have an on-call doctor and a Medical assistant that will be on campus daily. We ask that all students bring their medical records and immunization records.

Will the University pay for property loss or damage in my son or daughter's room that results from theft or maintenance issues? NO NO! Allen University is not responsible for a student's damaged or stolen property while residing in a residence hall. We do **highly recommend**, however, that parents check into their existing home owner's insurance plan to see if coverage extends to their child's residence hall room. Additional property insurance can be purchased through National Student Services, Inc. (www.nssi.com) at very reasonable rates.

Where will I be living? Freshmen female students will live in Wilma Delores Webb Williams (WDWW) and freshman males in Preston Warren Williams (PWW) **residence halls**. Upper-class students will live in WDWW, Coppin hall , PWW, or Richard Allen Apts. **You must pay your \$150.00 non- refundable room fee for the next academic year to be considered for any housing; by the deadline of July 15th.**

Are we allowed to have visitors of the opposite gender in our rooms? NO, Allen University does not allow students to have guest of opposite sex in their rooms. There is a Visitation policy that must be adhered to. Dates and times of the visitation policy will be posted in your perspective residence halls.

When will the FALL and SPRING semesters start this year? FALL semester will open for New FRESHMAN/TRANSFER/NEW STUDENTS, FRIDAY, AUGUST 2, 2019, 8:00 a.m. It will begin for RETURNING STUDENTS Friday, August 9, 2019, 1:00 p.m.

Residence Halls will receive new Freshman/TRANSFER/NEW STUDENTS after they have completed registration. ONLY!

ALL students must be cleared financially from the Financial Aid and Business offices before being assigned a Residence Hall room. No exceptions!

If you have questions about the above information, please contact Ms. Oveta Glover, Director of Residential Life and Health Services at oglover@allenuiversity.edu or 803-376-5732

