

Allen University Job Description

Title: Assistant Athletic Trainer – Full Time

Reports to: Head Athletic Trainer

Division: Athletics

Description: Under the direction of the Head Athletic trainer, the assistant athletic trainer will assist the athletic training staff, team physician, and other medical providers in the prevention, immediate care, recognition and evaluation, rehabilitation, and in the organization and administration of injuries sustained by the student-athletes. This position will also provide athletic training coverage and supervision to the assigned athletic teams during practices and games.

Duties and responsibilities

- Coordinate physical exams and pre-participation paperwork for student-athletes.
- Properly maintain daily injury reports, treatment plans and medical records.
- Refer student-athletes to appropriate medical personnel, when needed.
- Monitor environmental conditions of playing and practice areas to make recommendations regarding the safety of the student-athlete, and following recommended guidelines.
- Update and have familiarity with emergency action plans for each athletic venue.
- Work in conjunction with the strength and conditioning staff to ensure safety in the design and implementation of conditioning and fitness programs for the student-athlete.
- Provide education to student-athletes and staff regarding conditioning, athletic training and other appropriate fields.
- Maintain equipment and cleanliness of the athletic training facility.
- Perform any additional clinical duties as assigned by the Head Athletic Trainer.
- Adhere to regulations of the South Carolina Athletic Trainer Practice Act.
- Abide by all written policies and procedures of Allen University, the Department of Athletics, athletic training facilities, the National Association Intercollegiate Athletics (NAIA), the National Athletic Training Association (NATA), and other appropriate associations.

Minimum Requirements

Education: Bachelor's degree in Athletic Training or related field, Master's degree (preferred)

Experience: 1-2 Years' Collegiate Experience as a Certified Athletic Trainer

Certifications/Licensing: NATA-BOC; South Carolina State Certification or eligibility; CPR & First Aid Certification

Working conditions:

This position requires evening and weekend work, and frequent overnight travel.