



MEMORANDUM

DATE: March 26, 2019

TO: Faculty and Students

FROM: Dr. Charlene Spearen, Vice President
Office of Academic Affairs

RE: Final Examinations Schedule for Spring 2019 Semester

Please follow the schedule as outlined. Faculty must administer their final exam on the assigned date and time. Do not give examinations prior to the assigned date. Students must be present to take their final exams on the assigned date. **NO EXCEPTIONS WILL BE MADE.**

**** SENIOR FINAL EXAMS: APRIL 29-MAY 4, 2019 ****

REGULAR CLASSES <i>(Monday, Wednesday, Friday)</i>	DATE	EXAMINATION TIME
8:00 a.m.	Monday, May 6	8:00 a.m. - 10:00 a.m.
9:00 a.m.	Wednesday, May 8	10:00 a.m. - 12:00 p.m.
10:00 a.m.	Wednesday, May 8	1:00 p.m. - 3:00 p.m.
11:00 a.m.	Wednesday, May 8	3:00 p.m. - 5:00 p.m.
1:00 p.m.	Monday, May 6	10:00 a.m. - 12:00 p.m.
2:00 p.m.	Friday, May 10	8:00 a.m. - 10:00 a.m.
3:00 p.m.	Monday, May 6	3:00 p.m. - 5:00 p.m.
4:00 p.m.	Friday, May 10	10:00 a.m. - 12:00 p.m.
5:00 p.m.	Friday, May 10	1:00 p.m. - 3:00 p.m.
6:00 p.m.	Wednesday, May 8	6:00 p.m. - 8:00 p.m.

REGULAR CLASSES <i>(Tuesday, Thursday)</i>	DATE	EXAMINATION TIME
8:00 a.m.	Tuesday, May 7	8:00 a.m. - 10:00 a.m.
9:30 a.m.	Tuesday, May 7	10:00 a.m. - 12:00 p.m.
1:00 p.m.	Tuesday, May 7	1:00 p.m. - 3:00 p.m.
2:30 p.m.	Thursday, May 9	10:00 a.m. - 12:00 p.m.
4:00 p.m.	Thursday, May 9	1:00 p.m. - 3:00 p.m.
6:00 p.m.	Tuesday, May 7	6:00 p.m. - 8:00 p.m.

GRADUATE & WEEKEND CLASSES <i>(Thursday, Saturday)</i>	DATE	EXAMINATION TIME
9:00 a.m.	Saturday, May 4	9:00 a.m. - 10:55 a.m.
11:00 a.m.	Saturday, May 4	11:00 a.m. - 12:55 p.m.
12:00 p.m.	Saturday, May 4	12:00 p.m. - 1:55 p.m.
2:00 p.m.	Saturday, May 4	2:00 p.m. - 3:55 p.m.
6:00 p.m.	Thursday, May 9	6:00 p.m. - 8:00 p.m.

NOTE: All Examinations are given May 4-10, 2019. Senior final grades must be entered into Jenzabar by 12:00 p.m. on May 7, 2019. All other grades must be entered by 12:00 p.m. on May 14, 2019. (NO EXCEPTIONS).