

ALLEN UNIVERSITY VETERANS' STANDARDS OF PROGRESS ADDENDUM

Academic progress will be measured at the end of each evaluation period. The evaluation period is each semester. Failure by a student to maintain the minimum requirements in the noted chart below for any evaluation period will result in that student being placed on academic probation for the next evaluation period.

Academic Progress Evaluation*

To maintain Satisfactory Academic Progress at Allen University, a student must meet the following minimum requirements:

Total Semester Hours Attempted	Cumulative GPA
Up to 29	1.80
30-59	1.90
60-89	2.00
90 and above	2.00

If the student fails to meet the minimum requirements in the next evaluation period, the student will be given one additional evaluation period to meet the minimum requirements. Failure by the student to attain the minimum requirements during the third probationary period will result in academic suspension (termination of veteran's benefits) for one semester. The interruption will be reported to the Veterans Administration **within 30 calendar days** of the change in status using VA Form 22-1999b.

Veterans who are reinstated for benefits after academic suspension who have failed to attain the minimum requirements during that evaluation will be placed on academic dismissal for two semesters. The interruption will be reported to the Veterans Administration **within 30 calendar days** of the change in status using VA Form 22-1999b.

Reinstatement after dismissal will be granted only if mitigating circumstances exist.

Mitigating Circumstances: Mitigating circumstances are those which directly hinder pursuit of a course and which are judged to be beyond the student's control. The following are some general categories of mitigating circumstances. This list is not all-inclusive.

- ❖ Serious illness of the veteran
- ❖ Serious illness or death in the veteran's immediate family
- ❖ Emergency financial obligations or change of place of employment or work schedule which preclude pursuit of the course
- ❖ Unanticipated changes in child-care responsibilities
- ❖ Active duty military service, including active duty for training.



Signature of Authorized Official



Date

Approved June 16/2015